

ST THOMAS MORE HADFIELD



OUR CHILD PROTECTION REPORTING PROCESS

(This document should be read together with the Our Child Safety Policy, Our Child Safety Code of Conduct and the Our Child Protection Reporting Policy).

Does the matter involve sexual abuse or other abuse or misconduct by Church personnel.

Parish Contact Information:

Parish Priest & Office: 9357 1422

Email: hadfield@cam.org.au

Child Safety Officer & Coordinator:

Maureen 0416 027 413

NO

Report matter as follows:

- For parish matters, report to the **Parish Priest**
- For child safety related matters and breach of any of the issues identified in the above documents, report to the **Parish Priest, the Child Safety Officer of the parish or the Parish Secretary**
- If any matter relates to the Parish Priest, report to the **Vicar-General (Ph: 9926 5677)**

Contact numbers for responsible persons are listed in this document

If your report was to the Parish Priest, have you received a satisfactory response?

NO

YES –

Close matter

Is the conduct criminal or may it be?

YES

Immediately report matter to Victoria Police (000) and STM Child Safety Officer

Consider whether a child may be at risk:

Call the Department of Health and Human Services (131 278).

You may refer your report:

- To the Parish Priest, if your initial report was to the Child Safety Officer or the Parish Secretary
- To the Vicar-General, if your initial report was to the Parish Priest